The Williamsburg Library Board of Trustees met on November 15, 2021. Trustees present were Heitmann, VonStein, Wichmann, Claypool, Engel, Gragg, Heitmann and Rodemeyer. Also present was Briana White, library director; Anne Zalenski, Rick McMann, city representatives.

Meeting called to order by President VonStein.

Motion by Wichmann, seconded by Claypool to approve agenda. Motion carried

Motion by Engel, seconded by Claypool to approve minutes. Motion carried.

Motion by Engel, seconded by Claypool to approve bills. Motion carried.

The director reported that she had completed 90-day reviews of the new hires. She is also working on a report for the county supervisors.

The budget committee will meet with Briana to discuss the budget.

Discussion was held on the automatic flushes in the restrooms. They are not working properly and the director would like to replace the flush valves with manual ones. Motion by Wichmann, seconded by Engel to replace the automatic flush valves with manual flush valves. Motion carried.

Santa Claus has indicated to the library director that he would like to meet with the children some time during the month of December. Time and date to be decided.

Discussion was held on a security plan for the city. The director will check with the city on a security plan, as well as with our ITT person on cameras at the doors and trouble buttons.

Chapter 5 of the handbook on approving and monitoring the budget was reviewed by the board.

No meeting will be held in December.

There being no further business, meeting was adjourned.

Kathryn Heitmann, Secretary